

REQUIREMENTS NEEDED TO OBTAIN A BUILDING PERMIT

1. Filled out application form
2. Site diagram showing:
 - a. Lot size
 - b. Proposed construction with dimensions
 - c. Setbacks from road right-of-way, side yards, rear yard
3. Two complete sets of building plans. One is to be attached to the application. The other is to be at the job site at all times for reference by contractors and inspectors. A residence of 5000 sq. ft or over or a commercial or industrial building requires sealed plans. Commercial plans (building, mechanical, plumbing and electrical) must be sealed and submitted at the same time. Health Department permit for water/septic. Call 966-1241.
4. Driveway cut permit from Calhoun County Road Commission. Call 781-9841.
5. Address from Calhoun County Community Development.
6. Soil erosion permit from Calhoun County Development Commission. Call 781-9841. This permit is required whenever an earth change will take place within 500 feet of a lake or stream and/or disturbs one or more acres of land.
8. The following permits are also required, depending upon the scope of the project:
 - a. Plumbing Permit
 - b. Mechanical Permit
 - c. Electrical Permit. Most non-residential projects will also require a site plan and review. This requires a separate application, and will be reviewed by the Planning Commission.

If the project is in compliance with the Marshall Township Zoning Ordinance, the above requirements are submitted, and the project plans are approved, the building permit may be issued. An occupancy permit will be issued before use or occupancy of the building and after all final inspections are completed and approved by each individual inspector.

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS MAY RESULT IN A FINE.

HOMESTEAD APPLICATIONS ARE AVAILABLE FROM THE ASSESSOR FOR NEW RESIDENCES, TO SAVE UP TO 50% ON THE TAX BILL.