

MARSHALL TOWNSHIP REGULAR BOARD MEETING
May 20, 2024, 7 P.M.
Proposed Agenda

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

MOTION TO APPROVE AGENDA and voice vote.

REPORTS: 1) Permits Issued 2) Fire Chief 3) Treasurer

COMMUNICATIONS: None

PUBLIC COMMENT ON LISTED AGENDA ITEMS

MOTION TO APPROVE FOLLOWING AGENDA ITEMS:

OLD BUSINESS

- 1) Minutes of April 15, 2024, Regular meeting

NEW BUSINESS

- 1) Bill list total of \$ (attached)
- 2)
- 3) Any other matters that may be properly brought before the Board.

DISCUSSION OF AGENDA ITEMS BY BOARD MEMBERS AND ROLL CALL VOTE

PUBLIC COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT Next regular meeting scheduled for June 17, 2024, 7 p.m.

All documents are available on the website: www.marshalltownship.org with this proposed agenda and for inspection at the township offices.

Monthly Permit List

05/01/2024

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24B0010	MARSHALL AREA ECONOMIC	12350 E MICHIGAN AVE	\$175.00	\$0
Work Description: DEMO HOUSE				
P24B0011	MARSHALL AREA ECONOMIC	12400 E MICHIGAN AVE	\$175.00	\$0
Work Description: DEMO HOUSE				
P24B0012	MARSHALL AREA ECONOMIC	12440 E MICHIGAN AVE	\$175.00	\$0
Work Description: DEMO HOUSE				
P24B0013	HAMILTON PAMELA	16637 18 MILE RD	\$175.00	\$0
Work Description: 16 X 12 DECK				
P24B0014	MCCORMACK BARRY & CHER	17807 13 MILE RD	\$175.00	\$0
Work Description: TEAR OFF/RE ROOF				
P24B0015	SWARTZ ELTON & DONNA	17481 13 MILE RD	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE				
P24B0016	LINE EMILY	15990 EMILY CORLETT	\$1,290.00	\$0
Work Description: 5176 SQ FT NEW HOME				
P24B0017	SMITH BONNIE	16430 14 MILE RD	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE DETACHED GARAGE ONLY				
P24B0018	SINCLAIR KEVIN & MICHELLE	15376 17 1/2 MILE RD	\$205.00	\$0
Work Description: 16 X 50 ADDITION				
P24B0019	HAUGEN JEREMEY	15522 13 MILE RD	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE				
P24B0020	HAUGEN JEREMEY	15522 13 MILE RD	\$175.00	\$0
Work Description: 31 X 14 DECK				
P24B0021	MALATOK KENNETH & TAMA	16394 EMILY CORLETT	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE				
P24B0022	MOSS CAROL AND KEVIN	16991 14 MILE RD	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE				
P24B0023	CLIFTON CYNTHIA LIVING TR	121 HIGHFIELD RD	\$175.00	\$0
Work Description: TEAR OFF AND RE-SHINGLE				

Total Permits For Type: 14
Total Fees For Type: \$3,595.00
Total Const. Value For Type: \$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24E0011	PERCIVAL SHIRLEE	15011 W MICHIGAN AVE	\$100.00	\$0
Work Description: SERVICE INSPECTION FOR RE-CONNECT LOT #31				
P24E0012	SINCLAIR KEVIN & MICHELLE	15376 17 1/2 MILE RD	\$160.00	\$0
Work Description: 16 X 50 ADDITION				

Total Permits For Type: 2
Total Fees For Type: \$260.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24M0013	ROTH ADAM & CHRISTINA	16247 GARRETT WAY	\$100.00	\$0
Work Description: GAS/OIL EQUIP. NEW OR CONVERSION				

Total Permits For Type: 1
Total Fees For Type: \$100.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
 Permit.DateIssued in <Previous
 month> [04/01/24 - 04/30/24]

Grand Total Fees: \$3,955.00
Grand Total Permits: 17
Grand Total Const. Value: \$0

Marshall Township Regular Board Meeting – Marshall Township

April 15, 2024

The meeting was called to order at 7:00 p.m. by Supervisor David Bosserd. The Pledge of Allegiance was recited. Present: Albaugh, Bosserd, Lyng, VanArman and Walsh. Absent: None.

Motion by Lyng, supported by Walsh, approve the proposed meeting agenda. VOICE VOTE: Carried.

REPORTS: Permits issued, and Treasurer reports were received and placed on file. The Fire Chief gave a brief verbal report.

COMMUNICATIONS: None

PUBLIC COMMENT ON LISTED AGENDA ITEMS: Resident Glenn Kowalske suggested the Board should consider the discounts offered on the proposed Fire Truck purchase and suggested the Planning Commission should meet more often rather than cancelling meetings. Resident Leigh Rockwell also suggested the Planning Commission should meet more often and questioned item 2 under new business which is a referral to the Planning Commission concerning marijuana matters.

OLD AND NEW BUSINESS:

Motion by Walsh, supported by Lyng, approve: Minutes of the March 15 and 28, 2024 special meetings with the corrections noted by the Clerk; minutes of the March 15, 2024 closed session; Minutes of the March 18, 2024, regular board meeting; the bill list with a total of \$116,739.47; referring to the Planning Commission for review and recommendation the issue of appropriate zoning and regulation, if any, for marijuana facilities and operations within the township. The Planning Commission to make any recommendations by January 1, 2025; Concurring with the Fire Chief and Fire Board recommendations to approve the April 1, 2024, proposal of CSI Emergency Apparatus, LLC of Grayling, Michigan, for one Spartan Star Series Pumper to replace an existing pumper in the amount of \$962,964, with payment at delivery. ROLL CALL VOTE: YES: Walsh, Lyng, Bosserd, Albaugh, and VanArman. NO: None. CARRIED.

Clerk Albaugh explained that the referral to the Planning Commission was because of a workshop held several years ago at which the Board decided to hold any action on marijuana facilities in abeyance pending Michigan Supreme action on several cases that have now been decided.

Clerk Albaugh explained that the discount offered on the new fire truck amounted to less than what the township would receive on investing the available millage funds since the new truck delivery is projected to be at least 2 years from ordering.

AUDIENCE COMMENTS: Diane Kowalske expressed disappointment that no one responded to her emails with information on the mega site and with plans for Michigan Avenue by MDOT. She also questioned Supervisor Bosserd on his recent meeting with Congressman Walberg. Resident Glenn Kowalske thanked the Board for the follow information on the discount for the fire truck, suggested the Treasurer use a different format for the monthly reports, questioned MDOT Michigan Avenue plans and asked what Supervisor Bosserd discussed with Congressman Walberg. County Prosecutor David Gilbert asked if any township concerns and updated the audience on clearing of the criminal case backlog which

should occur by the end of the year. Resident Leigh Rockwell asked about emails not being answered, reiterated her concerns for Michigan Avenue traffic and Ford relationship with CATL. She also thanked the Board for full agenda packets being available at the meeting for the public.

BOARD MEMBER COMMENTS: Supervisor Bosserd indicated he met with Congressman Wahlberg at the request of Farm Bureau on farming issues including how commercial solar projects and the Ford project affects local farming. Supervisor Bosserd indicated that the county has applied for state funding of improvements to Verona Road which would remain a 2-lane county primary road and that he expressed dismay the County will not improve J Drive North after it was affected by I-69 re-construction traffic. Trustee Lyng report MDOT will be holding an open house in May concerning its plans for Michigan Avenue and that the county Verona Road project would also include improving 15 Mile Road from Verona to Michigan Avenue as a two-lane County Primary.

The Supervisor declared the meeting adjourned, there being no objection, the time being 7:30 p.m.

Respectfully submitted,

JEFFREY S. ALBAUGH, Marshall Township Clerk

MARSHALL TOWNSHIP REGULAR BOARD MEETING
April 15, 2024, 7 P.M.
Proposed Agenda

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

MOTION TO APPROVE AGENDA and voice vote.

REPORTS: 1) Permits Issued (to be furnished) 2) Fire Chief 3) Treasurer

COMMUNICATIONS: None

PUBLIC COMMENT ON LISTED AGENDA ITEMS

MOTION TO APPROVE FOLLOWING AGENDA ITEMS:

OLD BUSINESS

- 1) Minutes of March 15 and 28, 2024, Special meetings
Minutes of March 15, 2024, Closed Session
Minutes of March 18, 2024, Regular meeting

NEW BUSINESS

- 1) Bill list total of \$ 116,739.47(attached)
- 2) Refer to the Planning Commission for review and recommendation the issue of appropriate zoning and regulation, if any, for marijuana facilities and operations within the township. The Planning Commission to make any recommendations by January 1, 2025.
- 3) Concur with the Fire Chief and Fire Board recommendations to approve the April 1, 2024, proposal of CSI Emergency Apparatus, LLC of Grayling, Michigan, for one Spartan Star Series Pumper to replace an existing pumper in the amount of \$962,964, with payment at delivery.
- 4) Any other matters that may be properly brought before the Board.

DISCUSSION OF AGENDA ITEMS BY BOARD MEMBERS AND ROLL CALL VOTE

PUBLIC COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT Next regular meeting scheduled for May 20, 2024, 7 p.m.

All documents are available on the website: www.marshalltownship.org with this proposed agenda and for inspection at the township offices.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24B0007	BRUNDAGE CHRISTOPHER & J	16252 GARRETT WAY	\$175.00	\$0
Work Description: ROOF MOUNT SOLAR				
P24B0008	KIDDER BRENDA TRUST	15390 J N DR	\$175.00	\$0
Work Description: KITCHEN REMODEL				
P24B0009	VERIZON WIRELESS	15290 15 MILE RD	\$150.00	\$0
Work Description: MODIFYING GROUND BASED EQUIPMENT, INSTALL ANTENNA MOUNTS				

Total Permits For Type: 3
Total Fees For Type: \$500.00
Total Const. Value For Type: \$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24E0007	BRUNDAGE CHRISTOPHER & J	16252 GARRETT WAY	\$245.00	\$0
Work Description: ROOF MOUNT SOLAR				
P24E0008	KIDDER BRENDA TRUST	15390 J N DR	\$186.00	\$0
Work Description: KITCHEN REMODEL				
P24E0009	DAY SCOTT & TANIA	14364 A N DR	\$175.00	\$0
Work Description: INSTALL GENERATOR				
P24E0010	WILLAMS JESSE	12542 15 1/2 MILE RD	\$397.00	\$0
Work Description: NEW HOME				

Total Permits For Type: 4
Total Fees For Type: \$1,003.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24M0010	MARTIN DOUGLAS & SHANNO	16468 EMILY CORLETT	\$130.00	\$0
Work Description: INSTALL (2) A/C'S				

P24M0011 DAY SCOTT & TANIA 14364 A N DR \$115.00 \$0

Work Description: INSTALL GENERATOR

P24M0012 LUCIANI FAMILY TRUST 16030 EMILY CORLETT \$130.00 \$0

Work Description: GAS/OIL EQUIP AND A/C

Total Permits For Type: 3
Total Fees For Type: \$375.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
P24P0004	KIDDER BRENDA TRUST	15390 J N DR	\$125.00	\$0

Work Description: DISHWASHER, REFRIGERATOR

Total Permits For Type: 1
Total Fees For Type: \$125.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records

Permit.DateIssued in <Previous
month> [03/01/24 - 03/31/24]

Grand Total Fees: \$2,003.00
Grand Total Permits: 11
Grand Total Const. Value: \$0

MARSHALL TOWNSHIP TREASURER'S REPORT
As of March 31, 2024

Deposit Balances

Southern Michigan Bank & Trust....	\$ 2,108,270.67
Marshall Community Credit Union...	69.25 (3/31/24)
KCCU.....	1,035.28 (3/31/24)
Riley Wealth Management	906.87
Total.....	\$ 2,110,282.07

Certificates of Deposit

Marshall Community Credit Union...	32,109.92 (05/05/24 – 1.45%)
Kellogg Community Credit Union....	52,253.30 (05/20/24 – 3.06%)
Highpoint Community Bank.....	250,000.00 (03/26/24 – 4.899%)
Merchants Bank of IN.....	452,000.00 (07/11/24 – 5.350%)
Blue Ox Credit Union.....	250,000.00 (07/19/24 – 5.50%)
Total.....	\$1,036,363.22
GRAND TOTAL.....	\$ 3,146,645.29*

February 28, 2024 Ending Total.....	\$3,194,705.81
January 31, 2024 Ending Total.....	\$2,974,042.21
December 31, 2023 Ending Total.....	2,903,836.73
November 30, 2023 Ending Total.....	2,869,417.83
October 31, 2023 Ending Total.....	2,952,637.41
September 30, 2023 Ending Total....	2,920,188.57
August 31, 2023 Ending Total.....	3,018,549.40
July 31, 2023 Ending Total.....	3,045,818.75
June 30, 2023 Ending Total.....	2,973,374.45
May 31, 2023 Ending Total.....	2,562,554.71
April 30, 2023 Ending Total.....	2,585,804.04
March 31, 2023 Ending Total.....	2,606,580.06
February 28, 2023 Ending Total.....	2,489,832.20

*As of 3/31/23, \$1,027,694 is restricted fund balance from the fire department millage and county park millage sharing. Assigned fund balances are: \$300,838 for fire equipment and facilities; \$23,000, for township development; \$115,130 for general facility improvements and \$400,000, for subsequent year budget use (budget stabilization). Unassigned fund balance is \$460,893 including unspent ARPA funding. Total fund balance is \$2,336,226 as of 3/31/23.

David VanArman, Treasurer

CB-1

Proposed 03-22-24
Approved _____

Marshall Township Special Board Meeting

March 15, 2024

The meeting was called to order at 9:30 a.m. by Supervisor David Bosserd.

Present: Supervisor Bosserd, Clerk Albaugh, Treasurer VanArman, Trustee Lyng, and Trustee Walsh

Absent: None

The Pledge of Allegiance was recited.

Supervisor Bosserd indicated the special meeting was called pursuant to Board rules and State Law by request of the Supervisor for the reasons set forth in the Special Meeting Public Notice.

The proposed agenda was distributed to Board members and posted to the website prior to the meeting in accordance with Board rules and state law by the Clerk. The agenda was declared approved by the Supervisor, there being no objection.

PUBLIC COMMENTS: Three township residents spoke. ~~with seven indicating they were Marshall Township residents.~~

DA
4/15/24

Motion by Albaugh, supported by Lyng, that the Marshall Township Board of Trustee convene in closed session under section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a written legal opinion from its attorney dated March 14, 2024, for the reason that the memorandum is exempt from disclosure under State law due to the attorney-client privilege. ROLL CALL VOTE: YES-Walsh, Lyng, Bosserd, Albaugh and VanArman. NO-None. MOTION CARRIED.

Whereupon the public was excused to wait in the office foyer area. The Board held a closed session until approximately 11:20 a.m.

Motion by Lyng, supported by Walsh, the Board reconvene in public session. ROLL CALL VOTE: YES-Lyng, Bosserd, Albaugh, VanArman and Walsh. NO-None. MOTION CARRIED.

Township Attorney Koches informed the public in attendance that the subject matter of the closed session was the proposed Development agreement with MAEDA for township0 property and construction of a new Fire Station 1. Attorney Koches indicated that an updated proposed agreement will be available next week and will be posted to the township website and that, quite likely, a Special Meeting will be held of the Board on March 28, 2024, at 7 p.m. to consider the updated proposed agreement. In response to a public comment, Attorney oches further indicated he would issue an opinion as to whether Trustee Lyng should be recused from voting on the agreement since he is the Board's designated representative on the MAEDA Board.

Motion by Albaugh, supported by Walsh, that the Marshall Township Board of Trustee convene in closed session under section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a written legal opinion from its attorney dated March 14, 2024, for the reason that the memorandum is exempt from disclosure under

OB-2

State law due to the attorney-client privilege. ROLL CALL VOTE: YES-Bosserd, Albaugh, VanArman, Walsh and Lyng. NO-None. MOTION CARRIED.

Whereupon the public was again excused to wait in the office foyer area. The Board held a closed session until approximately 11:40 a.m.

Motion by Lyng, supported by Walsh, the Board reconvene in public session. ROLL CALL VOTE: YES-Albaugh, VanArman, Walsh, Lyng and Bosserd. NO-None. MOTION CARRIED.

Township Attorney Koches informed the public that the subject matter of the second closed session as an ADA complaint filed by a residents concerning failure to use the sound system during a meeting of a township board. Attorney Koches indicated he is discussing compliance with the assigned investigator and that a settlement agreement may result soon. It was pointed out that the proposed 2024-25 budget contains funds for a permanent sound system for the meeting hall, which should resolve the issue.

PUBLIC COMMENT: Further public comments were heard.

BOARD MEMBER COMMENTS: None

The Supervisor declared the special meeting adjourned at approximately 11:45 a.m.

Respectfully submitted,

JEFFREY S. ALBAUGH, Marshall Township Clerk

OB-3

Proposed 04-02-24
Approved _____

Marshall Township Special Board Meeting

March 28, 2024

The meeting was called to order at 7:00 p.m. by Supervisor David Bosserd.

Present: Supervisor Bosserd, Clerk Albaugh, Treasurer VanArman, and Trustee Walsh Absent: Trustee Lyng.

The Pledge of Allegiance was recited.

PUBLIC COMMENTS: Resident Glenn Kowalske asked why the urgency for action. He questioned environmental assessment of the proposed new property and the prospect of boring under the current station while it is in use. He also raised concerns about MDOT plans for roads in the area and why MAEDA selects the contractor for a new station. Resident Wayne Wright thought the substitute was a better agreement but still raises concerns especially about boring under the current station and what happens if the agreement is terminated and boring has taken place? He also questioned provisions for city sewer and water for the proposed new station. Resident Mick Woods questioned what does "ALTA" refer to in the agreement and several other technical concerns within the agreement. He also asked who is responsible for environmental clean up if required on the new site. He also felt a bond should be posted for the project. Resident Connie Wireman expressed confusion on the maps between 15 Mile Road and Myron Avery Drive. Resident Leigh Rothwell expressed concerns about environmental assessment of the proposed property, who pays for clean-up, who pays for city sewer and water, traffic routing of Fire apparatus responses with the traffic flow that will be created and who pays for any damage to existing station property and facilities if the agreement is terminated. Resident Jerrald Bosserd observed that it looked like MAEDA wrote the proposed agreement. He expressed concerns with China involvement, closed door meetings, lack of information and why the need for action tonight. He also opined that there were lots of mistakes in the proposed agreement. Resident and MAEDA representative Richard Lindsey highlighted provisions of the agreement and introduced representatives of their engineering firm SME and the proposed station contractor Morton Buildings. He also stated if the agreement were terminated, which he did not think would happen, MAEDA would be responsible for restoring the current station and property if any damage would occur. He said the agreement could be modified to make that clear. Aaron Reed of SME addressed issues raised concerning boring under the current structure, SME monitoring during boring to help ensure no problems, that site plans for proposed station were reviewed with MDOT to assure no conflicts and that septic and site well were incorporated in the plans with city sewer and water as back up. Resident Julie Bryant stated that the proposal was all to the benefit of MAEDA and no benefit to the Township.

Motion by Walsh, supported by VanArman, approve the proposed meeting agenda. VOICE VOTE: Approved.

Motion by Albaugh, supported by Walsh, remove the items tabled from previous meetings from the table and approve the proposed Final agreement, as recommended by the Township Attorney, as attached to the Agenda subject to the following: 1) on page 6, item 8.a. correct "MADEDA" to "MAEDA"; on page 12, item 12.d. change "David Bosserd" to "David VanArman"; add a provision

OB-4

clarifying MAEDA pays the cost of remediating any boring if the agreement is terminated. NOTE: The conditions were added to the approval motion after the following review by Township Attorney and discussion by Board members.

Township Attorney Koches reviewed the updated proposed agreement in some detail and answered questions posed by Board members and the Public. Fire Chief Jay Riggs, in response to questions, indicated he was in full support of the agreement and building plans and indicated the new facility would be of benefit to the Fire Department.

ROLL CALL VOTE: YES-Walsh, Bosserd, Albaugh and VanArman. NO-None. ABSENT: Lyng. MOTION CARRIED.

~~Whereupon the public was excused to wait in the office foyer area. The Board held a closed session until approximately 11:20 a.m.~~ 4-15-24

~~Motion by Lyng, supported by Walsh, the Board reconvene in public session. ROLL CALL VOTE: YES-Lyng, Bosserd, Albaugh, VanArman and Walsh. NO-None. MOTION CARRIED.~~ 4-15-24

Supervisor Bosserd inquired if there was any further business to be considered. There was none.

PUBLIC COMMENT: Resident Diane Kowalske stated that we are all paying for the project. Resident Glenn Kowalske indicated he was amazed by the lack of discussion and expressed he felt the matter was steamrolled. He then updated on the litigation pending in the Court of Appeals on the City Zoning of the Mega Site. Resident Wayne Wright thanked the Board for the Board packets but still has concerns with the boring under the current station and that he hoped we had a plan "B" if something goes awry. He also expressed deep concern for the trees being removed as part of the water project and lack of notification to residents even though he noted it was not the Township's doing. Resident Leigh Rothwell renewed her concerns about traffic patterns and the ability of Fire personnel to respond. She also questioned why Ford was not communicating with affected residents. Resident Connie Wireman expressed concerns about the "lies" surrounding the entire development starting with removal of trees from C Drive North. Resident Jerald Bosserd questioned what Treasurer VanArman's credentials are and who will agree to the wording of the "boring" amendment. Resident Julie Bryant questioned who will pay for monthly sewer and water bills? Who does Seth Koches work for, "us" or MAEDA? She also noted the status of the current appeal in the case against the city on the zoning matter.

BOARD MEMBER COMMENTS: None

The Supervisor declared the special meeting adjourned at approximately 8:47 p.m.

Respectfully submitted,

JEFFREY S. ALBAUGH, Marshall Township Clerk

OB-5

Marshall Township

3-15-24 Special Board Meeting

CLOSED SESSION

The minutes of the closed session are sealed and maintained in the Office of the Clerk and are subject to disclosure by court order only.

Jeffrey S. Albaugh

Marshall Township Clerk

OB-6

Proposed 3-22-24
Approved _____

Marshall Township Regular Board Meeting – Marshall Township

March 18, 2024

The meeting was called to order at 7:00 p.m. by Supervisor David Bosserd. The Pledge of Allegiance was recited. Present: Albaugh, Bosserd, Lyng, VanArman and Walsh. Absent: None.

Motion by Walsh, supported by Lyng, approve the proposed meeting agenda and addendum. The agenda was considered approved there being no objection.

REPORTS: Permits issued, and Treasurer reports were received and placed on file. The Fire Chief gave a brief verbal report.

COMMUNICATIONS: Michigan Department of Treasury 2-29-24 communication regarding the Marijuana Tax was received and referred to the April Board meeting for discussion and possible referral to the Planning Commission.

PUBLIC COMMENT ON LISTED AGENDA ITEMS: Five residents offered comments on various agenda items.

PUBLIC HEARING ON 2024-25 PROPOSED BUDGET AND GENERAL APPROPRIATIONS ACT AND 2024-29 CAPITAL OUTLAY BUDGET: Supervisor Bosserd opened the hearing at 7:14 p.m. Budget Officer (Clerk) Albaugh highlighted major items in the proposed budget together with an explanation of the property tax rate which remains unchanged from last year. Three residents had various questions concerning the proposed budget. In addition, a resident submitted a list of questions which the Clerk will respond to and post to the website. The hearing concluded at 7:41 p.m.

OLD AND NEW BUSINESS:

Clerk Albaugh reported that Township Attorney Koches, the township’s designated agent with regard to MAEDA’s proposal to relocate Fire Station 1 for road and utility right of way purposes, indicated he is working with Special Counsel, the Engineering firm and MAEDA with regard to follow up from the Special March 15, 2024, Board meeting on the proposed Fire Station 1 Development Agreement and recommends the issue remain tabled until a Special Meeting on March 28, 2024 at 7 p.m. Motion by Walsh, supported by Lyng, the two items regarding the Station 1 Development agreement tabled from prior meetings remain tabled until a March 28th special Board meeting. VOICE VOTE: All YES: CARRIED.

Motion by Lyng, supported by VanArman, approve: Minutes of the February 20, 2024, regular board meeting; the bill list with a total of \$37,264.02; the 2024-25 Proposed General Fund Budget and General Appropriations Act; 2024-29 Proposed Capital Outlay Budget; 2024-25 Proposed Wage schedule; 2023-24 Budget and General Appropriations Act Amendment #2; Letter supporting Calhoun County’s 2025 Congressionally Direct Spending Request for construction of the Kalamazoo River Conservation Trail; updated Resolution designating additional Township Investment and Depository designations.. ROLL CALL VOTE: YES: Walsh, Lyng, Bosserd, Albaugh, and VanArman. NO: None. CARRIED.

AUDIENCE COMMENTS: Four residents offered comments on various topics.

OB-7

BOARD MEMBER COMMENTS: None

The Supervisor declared the meeting adjourned, there being no objection, the time being 8:00 p.m.

Respectfully submitted,

JEFFREY S. ALBAUGH, Marshall Township Clerk

ND-1

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank SMB SOUTHERN MICHIGAN BANK					
3/22/2024	SMB	301 (E)	CONSUMERS ENERGY CO.	Utilities	313.81
3/25/2024	SMB	304	CONSUMERS ENERGY CO.	STREET LIGHTS	759.83
3/25/2024	SMB	305	CONSUMERS ENERGY CO.	STREET LIGHTS	37.44
3/26/2024	SMB	311 (E)	CONSUMERS ENERGY CO.	STREET LIGHTS	635.57
3/28/2024	SMB	303	CONSUMERS ENERGY CO.	SIRENS	39.33
3/28/2024	SMB	302 (E)	CONSUMERS ENERGY CO.	Utilities	331.38
3/28/2024	SMB	303 (E)	CONSUMERS ENERGY CO.	SIRENS	40.18
3/28/2024	SMB	306	CONSUMERS ENERGY CO.	SIRENS	40.18
3/28/2024	SMB	307	CONSUMERS ENERGY CO.	SIRENS	40.18
3/28/2024	SMB	310 (E)	CONSUMERS ENERGY CO.	SIRENS	40.04
3/28/2024	SMB	311	CONSUMERS ENERGY CO.	SIRENS	40.18
3/30/2024	SMB	31639	B & B SERVICES	SIRENS	39.60
3/30/2024	SMB	31640	BAUCKHAM THALL	RESCUE 13 BRAKES REPLACEMENT	4,504.31
3/30/2024	SMB	31641	CALHOUN COUNTY TREASURER	LEGAL SERVICES THRU 3-15-24	3,428.50
3/30/2024	SMB	31642	CSI EMERGENCY APPARATUS LLC	TRAILER FEES 9-23 THRU 3-24	385.00
				TANKER 13-2 ANNUAL MAINTENANCE	4,089.51
3/30/2024	SMB	31643	DARLINGS ACE HARDWARE	BATTERY CHARGER - CHAIN SAW	749.98
				MARKERS	23.88
					<u>773.86</u>
3/30/2024	SMB	31644	REPUBLIC SERVICES	REFUSE PICK UP 4-1 - 4-30	116.75
4/09/2024	SMB	31645	ELAN FINANCIAL SERVICES	ATT SERVICE - STATION 1	256.72
4/09/2024	SMB	31646	STURGIS BANK	PURCHASE CD	100,000.00
4/09/2024	SMB	31647	CLEAN SWEEP MAINTENANCE	OFFICE CLEANING	470.00
4/09/2024	SMB	31648	OFFICE 360	OFFICE SUPPLIES	83.70
				OFFICE SUPPLIES	31.96
					<u>115.66</u>
4/09/2024	SMB	31649	O'LEARY WATER CONDITIONING, LLC	SALT SERVICE - MARCH	24.00
				MARCH SALT SERVICE	24.00
					<u>48.00</u>
4/09/2024	SMB	31650	US BANK	3/20 - 4/20/24 COPIER SERVICE	233.62
					<u>116,739.47</u>
					<u>0.00</u>
					<u>116,739.47</u>

SMB TOTALS:

Total of 23 Checks:
 Less 0 Void Checks:
 Total of 23 Disbursements:

NB-3-a

at any emergency to ensure the continuity of the chain of command. Such temporary appointments shall terminate when the officer with the given responsibility becomes available. All such temporary appointments shall be subsequently reported to the Fire Board and documented in the temporary appointee's personnel file.

Section 4. Personnel Matters Decided. The Fire Chief decides personnel issues regarding members of the Marshall Township Fire Department. The Fire Chief shall immediately notify the Fire Board, in writing, of a promotion or demotion of any member within the Marshall Township Fire Department. Any aggrieved party may appeal, in writing, the Fire Chief's decision to the Fire Board within ten (10) days from the date the Fire Chief informs the Fire Board of any promotion or demotion. The written appeal must identify specific reasons for the appeal and the relief requested. The decision of the Fire Board is final.

Article 4. Equipment

Section 1. General. The Department shall be equipped with such apparatus and other equipment as recommended by the Chief and authorized by the Fire Board from time to time to maintain its efficiency and properly protect life and property within the Township.

Section 2. Acquisition. Recommendations concerning acquisition of apparatus and equipment needed shall be made by the Chief and approved by the Fire Board within the budget authorized by the Township Board or such other specific action as the Township Board may authorize in relation thereto. All purchases shall comply with the rules of purchasing prescribed by the Township Board. Purchases in excess of \$1,000 require the final approval of the Township Board.

Section 3. Housing of Equipment. All equipment of the Department shall be safely and conveniently housed in the Fire Station or at such other location as may be recommended by the Chief with the approval of the Fire Board.

Section 4. Use of Facilities, Apparatus and Equipment. No person shall use any Fire Department facilities, apparatus, or equipment for any private purpose, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the Department.

Section 5. Non-Departmental Access. No person shall enter any place where fire apparatus is housed or handle any apparatus or equipment belonging to the Department unless accompanied by or having the special permission of an officer.

Article 5. General.

Section 1. Responding to Calls. All personnel shall operate vehicles, whether department apparatus or personal, when responding to calls with due care and caution.

Section 2. Alcoholic Beverages and Controlled Substances. Department personnel shall not respond to calls or attend meetings or training sessions while under the influence of

NB-3b

Marshall Township Fire Board Minutes
April 9, 2024

The meeting was called to order by Chairman Lyng at 4:00 pm

Present: Bob Lyng, David Vanarman, Sue George, Arnold Tew and Jeff Collins

Also Present: Fire Chief Jay Riggs and Asst. Chief Ryan Harvey

Pledge of Allegiance was led by A/C Harvey

The agenda was approved with the addition of "meeting time" under new business. Moved by S. George 2nd by D. Vanarman, motion passed.

Public Comments on agenda items with 3-minute time limit per speaker: No public comment.

Reviewed the minutes of the January 9, 2024 meeting. Moved by S. George, 2nd D. Vanarman, to accept the minutes as written, motion passed.

Fire Chief's Report – Chief Riggs reported the on the first quarter of 2024.

125 calls for the year, with 21 hours of training completed for the year.

Update on Station #1. Chairperson Lyng reported the Township is waiting for the Phase 1 report from MADEA. Attorneys have reviewed the plan, and the Township attorney has approved.

New Business:

Receive and review Fire Truck RFP Proposals. Chairperson Lyng authorized the opening of the bid. It was noted that the RFP was posted and only one bid was returned.

CSI Emergency Apparatus, LLC submitted – One (1) Spartan Star Series Pumper as specified, for \$962,964.00. The apparatus and equipment shall be ready for final inspection with in 800 days after the effective date of signing.

Moved by B. Lyng 2nd by J. Collins to accept the bid from CSI Emergency Apparatus for One (1) Spartan Star Series Pumper for the sum of \$962,964.00. The Fire Department Truck Committee will review the specifications as submitted and present the final package the Township Board for final approval at the April 15, 2024 meeting.

Roll Call Vote: B. Lyng Yes, A. Tew Yes, J. Collins Yes, D. Vanarman Yes, and S. George Yes, motion passed.

Meeting Time. Chairperson Lyng tabled the discussion until the July board meeting.

Nb3-c

Public Comments with a limit of 3 minutes per speaker: No public comment

Board Member Comments: No board comments.

Next meeting: July 9, 2024 at 4:00 pm

Adjourned: 4:54 pm

Respectfully submitted,

Jeff Collins

Jeff Collins

Fire Board Secretary



NB3-d

CSI Emergency Apparatus, LLC
2332 Dupont Street
Grayling, MI 94738
Phone: 989-348-2877
Fax: 989-348-8233

April 1, 2024

Marshall Township Fire
13551 Myron Avery Drive
Marshall, MI 49068

Ladies and Gentlemen:

CSI Emergency Apparatus is pleased to offer you, upon an order being placed by you, the below proposed fire apparatus and equipment. The apparatus and equipment as presented in our proposal includes no State, Federal, or local taxes.

The bid price per our proposal is as follows:

One (1) Spartan Star Series Pumper as specified in our proposal package	\$	962,954
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The Apparatus and Equipment shall be ready for final inspection at the Spartan Emergency Response factory located in Brandon South Dakota, within 800 days after the effective date. Any delays by the customer in providing additional desired specifications, change approvals, required inspection schedules, or other required information for the Apparatus and Equipment may result in an extension of the above referenced delivery days by the amount of time Spartan Emergency Response requires, in its sole but reasonable discretion, to provide the Apparatus and Equipment following the customers request and or delay. CSI require an additional 30 days after the inspection for the additional items specified that will be added or taken care of at out facility in Grayling before delivery.

If a pre-2027 emission engine is NOT available at the time of build (starting production on January 1, 2026) your order will automatically be upgraded and charged for either the 2027 engine compliant Cummins X-10 or X-15, with all associated costs being passed on to the end user. No exceptions.

Delays in delivery by strikes, war or international conflict, failures to obtain chassis, materials, or any other causes beyond our control shall not be held against CSI Emergency Apparatus as your authorized Spartan dealer.

Payment Structure for apparatus as proposed:

* We have bid the apparatus with COD terms, payment do at the time of delivery. Pre-payment discount shown on next page.

The bid price is good for 30 days from our proposal date. Extensions may be granted upon request.

Sincerely,

Matthew R. Holzhei
General Manager
CSI Emergency Apparatus



CSI Emergency Apparatus, LLC
 2332 Dupont Street
 Grayling, MI 49738
 www.csiea.com

NB-3e

Phone: 989-348-2877
 Fax: 989-348-8233

Marshall Township Fire

Apparatus Proposal Pre-Payment Discount Offering

CSI Emergency Apparatus has provided the following pre-payment options for your consideration. In order for the prepayment amounts below to be valid, the prepayment amount needs to be decided at the time of purchase.

Payment Discount Type	Prepayment Amount	Discount	Balance Due on Delivery
100% Prepayment at time of contract	\$ 897,304	\$ 65,650.00	\$ -
80% Prepayment at time of contract	\$ 770,363	\$ 51,110.00	\$ 141,481
50% Prepayment at time of contract	\$ 481,477	\$ 29,085.00	\$ 452,392

The above Balance Due on Delivery values do not include any change orders or additions that may be applied to the project during production. All change orders or additions to the project will be provided to the purchasing authority in writing for approval before they are completed.

The above prepayment amounts do include a performance bond in the amount of \$5040.00

Proudly Representing:



NB-3F

Marshall Township Clarifications/Exceptions

4/1/2024

BID Spec Page		Proposal Spec Page
P. 19	Factory preconstruction conference in bid spec request 3 members to be present, the instructions request 2 members to be present. We have provided for 2 members for the preconstruction conference	p.15
p.19	Factory mid construction inspection in bid spec request 3 members to be present, the instructions request 2 members to be present. We have provided for 2 members for the mid construction inspection (chassis)	p.15
p.19	Factory final inspection in bid spec request 3 members to be present, the instructions request 2 members to be present. We have provided for 2 members for the final inspection	p.15
P.32	The hydraulic hose is listed to be compatible with TNT tools, This is noted and clarified and will be compatible with Genesis Tool system	p.134 &135
p. 38	The suction hose compartment will be located in the right and left side hose bed area above the body compartment at the outer most aspect.	p.128
p. 53	The body paint color will be the requested PPG FBCH 926291 RED or color match to the Sikens brand paint code	p.112
p. 77	The hosewell provided is a floating hose well. This will allow for adjustments at pre construction	p.88
p. 114	The bid spec request diamond plate crosslay end covers for the bumper pre-connects. Currently the spec reads the crosslay end covers to be vinyl. These will be changed at the preconstruction conference and have been included in the cost of the apparatus	p.80
p.133	PLEASE NOTE: If a pre-2027 emission engine is NOT available at the time of build (starting production on January 1, 2026) your order will automatically be upgraded and charged for either the 2027 engine compliant Cummins X-10 or X-15, with all associated costs being passed on to the end user. No exceptions.	P.23
p. 135	Cab Paint Exterior Breakline and Cab Paint Pinstripe These items are not included in the proposal. This can be added prior to order or at the pre-construction meeting	
P. 136	Cab paint requested as a two tone color. Our specifications have a single color listed for the cab. The two tone option can be added prior to order or at the preconstruction meeting	p.19-20
p. 136	The secondary color is not listed and can be added	

NB-39

Jeff Albaugh

From: JAY RIGGS <jayr1328@aol.com>
Sent: Thursday, April 11, 2024 11:03 AM
To: Jeff Albaugh
Subject: Spartan star series fire engine

Jeff,

Myself and the truck committee have looked over the truck spec, and are happy with it. We are ready to move forward as necessary with ordering the new Spartan fire apparatus. If you need anything don't hesitate to reach out to me.

Thanks again
Chief Riggs
Sent from my iPhone

- 10) The appropriation for streets/drains is comprised of \$7,000, for the annual township at-large county drain assessments and \$282,337, for road projects to preserve prior township general fund road investments or for joint projects with border townships as may be specifically approved in advance by the township Board.
- 11) The state METRO Act funds included in this budget and any remaining METRO balance designated in the general fund balance are used for the township at-large share of public street lighting of roads and rights of way and lighting at the Michigan Avenue at I-69 Park 'n Ride lot as well as intersections of public roads within the township.
- 12) Various fees for permits, licenses and applications shall remain at their currently approved levels pending receipt of the annual audit at which time the Board may determine whether adjustments are needed to assure that the aggregate of fees received, as nearly as is practical, covers allowable expenses.
- 13) As of March 31, 2023, the restricted fire department millage balance within the general fund balance was \$1,002,942, as verified by the township audit. The anticipated balance as of 3/31/24 is \$1,243,619, after adding the annual authorized tax levy and deducting Board authorized expenses. The appropriation in the 2024-25 budget estimates a tax levy of \$264,378, which is the 9th annual levy of the renewed 1.5 mills authorized in 2016 by township electors for 10 years for replacement of fire trucks, construction of new facilities and purchase of major equipment. The annual fire millage levy for 2024-25 will be added to the reserve in anticipation of the Fire Board approving the purchase of a replacement brush truck and pumper truck during the fiscal year.
- 14) As of March 31, 2023, the fire equipment and facilities improvement assigned balance within the general fund balance was \$300,838, as verified by the township audit. The anticipated assigned balance for this purpose as of March 31, 2024, is \$300,838 and is designated for fire department equipment purchases and facility improvements not paid for through the voted fire millage levy. The 2024-25 budget does not allocate funds to this reserved balance as it is above a level of \$300,000, which the Board determines to be sufficient. No expenditures are contemplated from this reserve for the 2024-25 budget year.
- 15) The \$35,000, appropriated for capital outlay shall be utilized as may be specifically approved by the Township Board. Up to \$10,000, of this amount may be used for replacing and upgrading information technology equipment as may be determined by the Clerk and Treasurer.



*Excerpt of Adopted General Fund Budget
and Appropriations Act (Adopted)*

NB-3h

2024 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2024.)
 MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS
 This form is issued under MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County	2024 Taxable Value of All Properties	
CALHOUN	275,856,502	
Local Government Unit	MARSHALL TOWNSHIP	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election Charter, etc.	2023 Millage Rate Permanently Reduced by MCL 211.34d Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d Fraction	Sec. 211.34 Truth in Assessing or Equalization Rollback Fraction	Maximum Allowable Millage Rate*	Millage to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Operating		11/7/1972	1.0000	0.7928	0.9838	0.7799	1.0000	0.7799	1.0000	0.7799	Unlimited
Oper- Fire		8/2/2016	1.5000	1.4754	0.9838	1.4514	1.0000	1.4514	1.0000	1.4514	12/31/2026

Allocated	0.7799
Voted	1.4514

Prepared by	Tom Scott	Telephone Number	(269) 781-0747	Title of Preparer	Deputy Equalization Director	Date	April 30, 2024
CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34, and 211.34d, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).							
Clerk	Signature	Print or Type Name	Date	Total School District Operating Rates to be levied (HR/Supp and NH Oper ONLY) For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal For Commercial Personal For All Other			
Secretary	Signature	Print or Type Name	Date	Rate			
Chairperson	Signature	Print or Type Name	Date	Rate			
President	Signature	Print or Type Name	Date	Rate			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

TRAFFIC ENFORCEMENT
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into between Calhoun County (“County”), the Calhoun County Sheriff’s Office (“CCSO”) and Marshall Township (“Township”) for the purposes of traffic enforcement within Marshall Township beginning June 1, 2024, and ending March 31 2025, pursuant to the Urban Cooperation Act of 1967, MCL 124.501, et seq (the “Act”).

WHEREAS, Calhoun County and the Township are both “local governmental units” as defined in MCL 124.502(b) and wish to jointly exercise certain powers as set forth herein, as authorized by the Urban Cooperation Act of 1967.

IT IS AGREED AS FOLLOWS:

SECTION I: AUTHORITY

This MOU is effective on . The signatories to this MOU represent that they are authorized by their jurisdiction to enter into this agreement on behalf of the participating entities. This MOU may not be renewed, amended, or extended except in writing with signatures from both CCSO and the Township

SECTION II: CCSO RESPONSIBILITIES

CCSO will provide one deputy and a patrol vehicle to perform traffic enforcement services over and above the duties and functions of the type typically and customarily rendered by CCSO to the Township under the Constitution and laws of this state.

The assigned deputy’s compensation will be as set forth in the Police Officers Association of Michigan contract based on the full-time equivalency and classification of the assigned deputy.

CCSO will write all traffic citations pursuant to state law in areas designated by the Township. CCSO will provide all equipment necessary for the issuance of traffic citations.

CCSO will submit all written traffic citations to the 10th District Court pursuant to the Court’s procedures.

CCSO will provide the Township with quarterly reports on the number of traffic citations issued within the Township and the geographic areas in which the citations were issued.

CCSO will submit an invoice quarterly to the Township for reimbursement. CCSO will not exceed the Township’s budgeted amount of \$20,000.00 for traffic enforcement.

SECTION III: TOWNSHIP RESPONSIBILITIES

The Township will provide CCSO the areas within the Township where it would like CCSO to concentrate traffic enforcement.

The Township will pay the quarterly invoices within thirty (30) days of receipt.

SECTION IV: LIABILITY AND INDEMNIFICATION

The Township shall not be liable for the direct payment of any salaries, wages, benefits or other compensation and shall not incur liability other than that provided for in this MOU.

The Township shall not be liable for compensation or indemnity to any COUNTY employee for injury or sickness arising solely out of his or her employment.

Neither CCSO nor the Township, its officers, elected and appointed officials, employees or agents shall be liable for intentional or negligent acts of the other party or any appointed or elected officials, officer, employees or agents thereof. The County and the Township shall hold each other harmless from damages, including the costs of litigation, resulting from intentional or negligent acts of the other party or any officer, employee or agent thereof.

MARHSALL TOWNSHIP

Date:

David Bosserd, Marshall Township Supervisor

Date:

Jeffrey Albaugh, Marshall Township Clerk

CALHOUN COUNTY

Date:

Kelli Scott, Administrator/Controller

CALHOUN COUNTY SHERIFF'S OFFICE

Date:

Steve Hinkley, Calhoun County Sheriff