

**MARSHALL TOWNSHIP**  
**Calhoun County, Michigan**  
**8-21-23**

**SUMMARY OF ACTIONS TAKEN BY TOWNSHIP BOARD**

The following is a summary of actions taken by the Marshall Township Board of Trustees at its regular meeting held on August 21, 2023, at 7 p.m. at the Marshall Township Hall, 13551 Myron Avery Drive, Marshall, MI 49068.

Members present: David Bosserd, Supervisor; Jeffrey Albaugh, Clerk; Robert Lyng and Dan Walsh, Trustees. Absent and excused: Nikki Roberts, Treasurer.

The Supervisor called the meeting to order at 7 p.m.

- The proposed agenda was approved by voice vote.
- Received reports: Permits issued, Fire Chief, Treasurer and Solar Project.
- Referred a communication from Calhoun County Administration concerning a County Transportation Authority to the September meeting agenda.
- Conducted a Public Hearing on two proposed Public Act 425 land transfer agreements between the City of Marshall and the Township and received public comments on the land transfer agreements as well as other items.
- Approved:
  - Effective 8-31-23, a Contract for Conditional Transfer of Property from Marshall Township to the City of Marshall requested by Stephen and Donna Sanchez – 440 West Hughes.
  - Effective August 31, 2023, a Contract for Conditional Transfer of Property from Marshall Township to the City of Marshall requested by Ronald and Jayne DeGraw and Mark and Wendy Berry Olynik – 16-260-006-00 & 16-350-006-00.
  - ROLL CALL VOTE ON TRANSFERS: YES: Albaugh, Walsh and Lyng. NO: Bosserd. ABSENT: Roberts. CARRIED.
  - Minutes of the July 17, 2023, regular board meeting.
  - The bill list, total of \$ 37,786.56
  - Supervisor's recommendation to appoint Zoning Board of Appeals alternate member Trent Thompson to the ZBA vacancy resulting from the passing of Roger Caswell for the term ending 12-31-23.
  - Participating in an Early Voting Center to be operated by Calhoun County Clerk-Register for 2024 and 2025 applicable elections.
  - Board Rules of Procedure updates
  - Hiring Deputy Assessor Carl Fowler as Township Office Manager effective 9-1-23 and subject to the provisions of the attached
  - Re-establishing township public office hours as 9 a.m. until 3:30 p.m. Monday through Wednesday except federal and state holidays, effective in September 2023
  - A letter agreement with AT&T extending a METRO Act permit until 12-31-28.
  - A request that the County Road Department conduct a safety study and make needed improvements to improve the sight line for the intersection of A Drive North and 15 Mile Road due to the limited sight distance resulting from the angle of the intersection on a curve and farm crops.
  - Ordinance 2023-01 concerning Fire Department Incident Responses
  - Ordinance 2023-02 concerning Fire Department HAZMAT Responses

- Releasing the attorney-client privilege as to the letter from Township Attorney Seeber dated June 14, 2023, together with attachments. This waiver/release of privilege applies only to the identified document. The Clerk to post the letter to the township website by August 25, 2023.
- ROLL CALL VOTE: YES: Bosserd, Albaugh, Walsh and Lyng. NO: None. ABSENT: Roberts. CARRIED.
- Received additional audience and Board member comments.

A complete copy of the minutes of Marshall Township Board meetings and all documents referred to in the above summary will be available on the township website: [www.marshalltownship.org](http://www.marshalltownship.org) or can be obtained by contacting the township office at the address and telephone number below.

MARSHALL TOWNSHIP  
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[Jeff@marshalltownship.org](mailto:Jeff@marshalltownship.org)

APPROVED:  
David Bosserd, Supervisor