

## MARSHALL TOWNSHIP REGULAR BOARD MEETING

June 19, 2023

### Proposed Agenda

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

#### MOTION TO APPROVE AGENDA

REPORTS: 1) Permits issued 2) Fire Chief 3) Treasurer 4) Solar Project

#### COMMUNICATIONS

-Marshall Township Planning Commission member Joanna I. Johnson concerning Joint Planning Commission matters (attached – receive and place on file).

-Treasurer Nicole Roberts resigning from Office Assistant duties and Treasurer position (Motion to accept with regret effective as stated in the communication).

MOTION TO APPROVE: (A member may request a separate vote on any item.)

#### OLD BUSINESS

- 1) Minutes of May 22, 2023 Regular Meeting
- 2) Approve communication regarding considerations for the Blue Oval Battery Park Development

#### NEW BUSINESS

- 1) Approve bill list of \$16,094.41
- 2) Approve Supervisor and Clerk entering into agreement with the Calhoun County Treasurer for collection and processing of 2023 property taxes with agreement to be reviewed and approved by the Township Attorney.
- 3) Approve 2023 Tax Rate per form L-4029 for the allocated Township General Operating and voter approved Fire millages.
- 4) Any other matters that may be properly brought before the Board.

#### DISCUSSION BY BOARD AND ROLL CALL VOTE

#### AUDIENCE COMMENTS

BOARD MEMBER COMMENTS ADJOURNMENT Next regular meeting scheduled for July 17, 2023, 7:00 pm.

All documents are available on the website: [www.marshalltownship.org](http://www.marshalltownship.org) with this proposed agenda and for inspection at the Township offices.

**Zoning**

Permit #	Contractor	Job Address	Fee Total	Const. Value
P23Z0001	CERES FARMS LLC	14453 H N DR	\$100.00	\$0
Work Description: SUB STATION				

**Total Permits For Type: 1**  
**Total Fees For Type: \$100.00**  
**Total Const. Value For Type: \$0**

**Report Summary**

Population: All Records  
 Permit.PermitType = Zoning AND  
 Permit.DateIssued Between  
 5/1/2023 12:00:00 AM AND  
 5/31/2023 11:59:59 PM

<b>Grand Total Fees:</b>	<b>\$100.00</b>
<b>Grand Total Permits:</b>	<b>1</b>
<b>Grand Total Const. Value:</b>	<b>\$0</b>

# Monthly Permit List

05/1/2023

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
P23B0024	HOBBS DAWSON & HANNAH	12150 A N DR	\$175.00	\$0
<b>Work Description:</b> Solar				
P23B0025	DUFFEY THOMAS J & TERRI L	112 HEATHER DR	\$225.00	\$0
<b>Work Description:</b> 3 season porch				
P23B0026	RENIGER MICHAEL AND PAME	17998 OLD US 27 N	\$175.00	\$0
<b>Work Description:</b> Installation of power posts to support compromised beams.				
P23B0027	RIGGS JAY & RACHAEL	17326 OLD US 27 N	\$1,580.00	\$0
<b>Work Description:</b> New Home				
P23B0028	CERES FARMS, LLC	H DRIVE NORTH	\$0.00	\$0
<b>Work Description:</b> Construction Trailer part of P23B0016				
P23B0029	CONKLIN CLIFTON	16188 OLD US 27 N	\$175.00	\$0
<b>Work Description:</b> Solar				
P23B0030	HOLBROOK STEVEN & ROBIN	126 OAK RIDGE	\$1,310.00	\$0
<b>Work Description:</b> New Home				
P23B0031	HAMAKER ROBERT & ALYCIA	15650 J N DR	\$190.00	\$0
<b>Work Description:</b> Solar				

<b>Total Permits For Type:</b>	<b>8</b>
<b>Total Fees For Type:</b>	<b>\$3,830.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Report Summary

Population: All Records  
 Permit.PermitType = Building  
 AND  
 Permit.DateIssued Between  
 5/1/2023 12:00:00 AM AND  
 5/31/2023 11:59:59 PM

**Grand Total Fees:** \$3,830.00

**Grand Total Permits:** 8

**Grand Total Const. Value:** \$0

# Monthly Permit List

05/31/2023

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
P23E0022	HOBBS DAWSON & HANNAH	12150 A N DR	\$150.00	\$0
Work Description: Solar				
P23E0023	DUFFEY THOMAS J & TERRI L	112 HEATHER DR	\$131.00	\$0
Work Description: Lighting & Fixtures, circuits				
P23E0025	SPRINT NEXTEL CORP	13038 15 MILE RD	\$171.00	\$0
Work Description: Circuits, smoke detectors, 800 AMP				
P23E0026	CONKLIN CLIFTON	16188 OLD US 27 N	\$160.00	\$0
Work Description: Solar				
P23E0027	HAMAKER ROBERT & ALYCIA	15650 J N DR	\$150.00	\$0
Work Description: Solar				

**Total Permits For Type: 5**  
**Total Fees For Type: \$762.00**  
**Total Const. Value For Type: \$0**

## Report Summary

Population: All Records  
Permit.PermitType = Electrical  
AND  
Permit.DateIssued Between  
5/1/2023 12:00:00 AM AND  
5/31/2023 11:59:59 PM

**Grand Total Fees: \$762.00**  
**Grand Total Permits: 5**  
**Grand Total Const. Value: \$0**

**Mechanical**

Permit #	Contractor	Job Address	Fee Total	Const. Value
P23M0020	LONGHURST JAMIE AND HILL	16398 GARRETT WAY	\$100.00	\$0
Work Description: A/C				
P23M0021	MYERS RICHARD & MINDY	84 KRISTIN DR	\$170.00	\$0
Work Description: Gas/Oil euipment, piping				
P23M0022	TERHUNE TONY & THERESA	15990 A N DR	\$100.00	\$0
Work Description: Gas/Oil equipment				
P23M0023	TOGH GERRY & DOUGLAS H&V	15834 17 1/2 MILE RD	\$190.00	\$0
Work Description: Heating system, A/C				
P23M0024	TEETERS SUE	216 SQUAW CREEK RD	\$100.00	\$0
Work Description: Air Conditioning				
P23M0025	THOMASON MICHAEL & BETH	12255 15 1/2 MILE RD	\$140.00	\$0
Work Description: Air Conditioning				

**Total Permits For Type: 6**  
**Total Fees For Type: \$800.00**  
**Total Const. Value For Type: \$0**

**Report Summary**

Population: All Records  
 Permit.PermitType = Mechanical  
 AND  
 Permit.DateIssued Between  
 5/1/2023 12:00:00 AM AND  
 5/31/2023 11:59:59 PM

<b>Grand Total Fees:</b>	<b>\$800.00</b>
<b>Grand Total Permits:</b>	<b>6</b>
<b>Grand Total Const. Value:</b>	<b>\$0</b>

MARSHALL TOWNSHIP  
13551 Myron Avery Drive  
Marshall, MI 49068  
(269)781-7976 Fax (269)781-4403  
Hours: Monday ~ Thursday 8AM to 3:30 PM

No Plumbing Activity for May 2023



June 8, 2023

Robert Lyng  
Trustee of Marshall Township Planning Commission  
Marshall Township Board Member

Dear Mr. Lyng,

Cereal City Solar, LLC would like to provide our monthly update to you and the respective board members of Marshall Township.

**Civil**

- Civil Team completed remediation of 3 project areas that required cut and/or fill not specified by the Cereal City IFC grading plan in NE Quadrant Area 6, SE Quadrant Area 5, and North- Central Area 5 on 05-30-2023.
- SWPPP Inspector came on-site 05-30-2023; no erosional issues identified, no corrective actions prescribed.
- Installed 2468 LF of Access Roads in Area 2; 2445 TNS of 21AA distributed; 49398 SF geotextile fabric installed. Access Roads in Area 2 59% Complete; Access Roads at Cereal City 59.28% Complete.
- Continued fabricating rebar mats for inverter foundations in all project areas.
- Initiated Inverter Foundation Excavation activities. Completed excavation of Inverter 11B04.

**Mechanical & Electrical**

- Boss Engineering surveyors laid out 2938 pile locations in Area 2; completed DC Trench layout in Area 6.
- Robco installed 1012 piles, laid out 1494 piles across Areas 6 & 5.
- WHC QA/QC team performed QA/QC of 9 installed PVH Axone Duo Trackers in Area 6.
- Marshall Township Structural Inspector came on-site and inspected 9 installed PVH Axone Duo Trackers in Area 6—installed trackers passed inspection.
- Materials team staged 3668 Torque Tubes across Areas 6 & 5; staged 50 Drive Lines, 4862 Module Rails, 1323 Splices, 128 Motors, 51 Motor Mounts, 1658 PHAs, and 30 Motor Grounds in Area 6.
- Mechanical pre-fabrication team completed assembly of 2525 Module Rails, 88 Drive Lines, 79 Motor Mounts, 110 Motors, and 595 Splices; cured 997 PHAs requiring bolt-swap.
- Mechanical team laid out 78 Rows of Torque Tubes, 1338 PHAs, and 6 Motors in Area 6.
- Mechanical team completed installation of 19 Rows, 1034 PHAs, and 6 Motors in Area 6.
- Electrical team continued terminations pre-fabrication: completed 242 Combiner Box conduits and 53 Inverter conduits—Inverter Conduit Pre-Fabrication 100% Complete; began staging MV Transition Conduit and DC Conduits in Area 6.
- Electrical Team excavated 2355 LF of DC Trench in Area 6.

## Short Term Look ahead

### Civil

- o Continue installing construction entrances.
- o Terracon to continue performing proof roll and compaction testing as required.
- o Continue topsoil removal, grading and access road installation.
- o Materials team will continue to receive rebar, embed plates, and structural components.
- o Continue excavation of inverter foundations.
- o Pure Fence to mobilize and install permanent fencing.
- o Enviro Services to mobilize and perform hydroseeding.

### Mechanical & Electrical

#### o Week Ending 6/11/23

- Offloading personnel will continue to receive PVH racking materials, monitor progress of topsoil removal, stripping & grading and continue staging racking materials.
- Offloading personnel will continue to receive electrical materials.
- Boss Engineering to continue survey and layout of pile locations and inverter foundations in Area 2; will perform re-layout of MV Trench; will complete layout of DC Trench in Area 5.
- Mechanical team to continue pile site color-coding in Area 5; initiate layout of long piles in Areas 6 & 5; initiate pile site color-coding in Area 2.
- Robco to continue pile installation, layout in Areas 6 & 5; Robco to continue installed pile QA/QC.
- ProSource to mobilize and begin boring activities as part of finalizing MV Cable installation.
- WHC Electrical team to continue installation of MV Cable between Areas 3 & 4, INV1A101-Junction Box.
- Mechanical team to continue pre-fabrication of PVH Racking System; continue installation of Golden Rows in Area 6.
- Finalize PVH Racking System Installation Standard Operating Procedures.
- Electrical team to continue pre-fabrication of combiner box terminations.
- Electrical team to continue DC Cable installation in Area 6.

#### o Week Ending 6/18/23

- Offloading personnel will continue to receive PVH racking materials, monitor progress of topsoil removal, stripping & grading and continue materials staging.
- Offloading personnel will continue to receive electrical materials.
- A• Finish installing MV Cable between Areas 3 & 4 (INV1B101-INV1B102) and from INV1A101 to Junction Box.
- Boss Engineering to continue survey and layout of pile locations and inverter foundations in Area 2; will continue re-layout of MV Trench.
- Electrical team to continue DC Cable installation in Areas 6 & 5.
- Continue pre-fabrication of PVH Racking System.
- Continue pile staging and color-coding layout.
- Robco will continue pile installation in Area 5.
- Robco to continue pile checkout; WHC QA/QC team to continue QA/QC of installed PVH Racking System.
- ProSource to continue boring activities at road crossings.
- Electrical team to initiate splicing of installed MV Cable and fiber optic cable.





Sincerely,  
**Kunhal  
Parikh**  
Kunhal Parikh  
Project Director

Digitally signed by  
Kunhal Parikh  
Date: 2023.06.08  
08:54:35 -04'00'

City of Marshall City Council  
Marshall Township Board  
Marshall City/Township Joint Planning Commission (JPC)

May 8, 2023

**Marshall City Council, Marshall Township Board, JPC**

Please accept this as a correspondence item at your next regular meeting as part of your official minutes and record presently as scheduled for the City of Marshall May 15, 2023; Marshall Township May 16, 2023; and JPC as needed.

I was honored to serve as an alternate member of the Joint Planning Commission (JPC) representing Marshall Township at the JPC meeting of April 25, 2023.

Item #7A information provided by staff dated April 25, 2023 clarified the only issue that the JPC was considering was the **rezoning request**. Page 7 of the guide provided the "Rezoning Process, Standards" determining whether the rezoning should be approved. As we reviewed each standard at the meeting, I commented and specifically noted concerns for Items D, E and F for any type of zoning in the I-3 category. On page 13 the guide provided if the JPC finds the criteria are not met, and the JPC does not choose to approve, the criteria justifying how this request does not meet the rezoning standards would be accomplished with the review of each standard in findings Items A - J. This was indeed accomplished.

I am offended by the disrespect of my time and energy I took to do my homework, ask questions, and to listen to the public before rendering my vote based on sound information, and in providing comments on the standards as the basis to not support the rezoning. To suggest otherwise is not accurate. I will remind us all the [JPC Procedures](#) in conducting meetings and our purpose. The representation provided to you by staff for the City Council Meeting on Monday, May 1, 2023; *"...Based on the discussion during the review of the findings, staff does not believe that enough information was shared by the JPC members to dispute the totality of the findings. Two members spoke of their opposition to the project prior to completing the review and one member did not make any comments during the meeting prior to voting against the findings. While we respect their votes, the comments provided by the JPC do not provide enough of a basis to support the defeat of the rezoning motion...."* Was not an accurate statement, it was in fact opinion. The JPC was not approving "the project" we were rendering a decision on the issue of rezoning. As much as I appreciate the staff, the staff should not be providing their personal opinions on the merits of the JPC action. Further had there been clarification necessary, staff or the JPC Chair should have requested that from the JPC on April 25<sup>th</sup> and/or as could any City Council member prior to May 1, 2023.

The current draft minutes will need revision at the next JPC meeting as indeed members of the JPC and their voting record did properly state the reasons for the vote in not approving the RZ#23-01 13700 West Michigan Avenue. The draft minutes should also properly reflect I seconded the motion, not supported it, for discussion and ultimate action. I will remind us all of the [Open Meetings Act](#), [City Council Rules of Procedures](#), [Township Rules of Procedures](#) and [Roberts's Rules of Order](#) related to the conducting and record of meetings.

Thank you for your public service and respect of my position in public service.

Sincerely,



Joanna I. Johnson  
Marshall Township Planning Commissioner

May 30, 2023

TO: Marshall Township Board

FROM: Nicole Roberts, Treasurer

RE: Resignation clarification

Earlier I emailed you informing you of my resignation as the Township Hall Assistant (front desk staff) and as Treasurer effective May 31, 2023. This is to clarify that my last day as Township Hall Assistant (front desk) stands as May 31, 2023. However, after discussing with the Clerk payroll issuance and payment of bills while the Board seeks a new Treasurer, I am revising my resignation as Township Treasurer to becoming effective August 15, 2023. I will be available to sign checks and make revenue deposits during this extended period of time but will not be attending any further Board meetings.

Accordingly, please accept my resignation as Marshall Township Treasurer effective August 15, 2023. Thank you for your consideration.

Thank you,

A handwritten signature in black ink, appearing to read "Nicole Roberts", written in a cursive style.

Nicole Roberts

Proposed 5-23-23

Approved \_\_\_\_\_

Marshall Township Regular Board Meeting – Marshall Township

May 22, 2023

The meeting was called to order at 7:00 p.m. by Supervisor David Bosserd.

Present: Albaugh, Bosserd, Lyng, Roberts and Walsh

The Pledge of Allegiance was recited.

Motion by Lyng, supported by Walsh, approve the proposed meeting agenda. VOICE VOTE: CARRIED.

REPORTS: Verbal report by Fire Chief. Permits issued and Solar Project reports were received and placed on file.

COMMUNICATIONS: The Supervisor received a communication from Deputy Supervisor Paul Kiessling resigning as Deputy Supervisor and from the Fire Board. Motion by Albaugh, Supported by Lyng accept the resignation with deep regret effective May 31, 2023. VOICE VOTE-CARRIED.

AUDIENCE COMMENTS: Sixteen people spoke. On several occasions, Supervisor David Bosserd warned resident Jerry Bosserd that he was out of order and should speak only when recognized.

OLD AND NEW BUSINESS:

Motion by Walsh, supported by Lyng, approve: Minutes of the April 17, 2023, regular board meeting; Claims payable/paid list in the amount of \$29,000.95; and a communication regarding considerations for the Blue Oval Battery Park development; ROLL CALL VOTE. YES-Walsh, Lyng, Bosserd, Albaugh and Roberts. MOTION CARRIED.

NOTE: Clerk Albaugh reported that the County had withdrawn its proposed County Transportation Authority, so no action need be taken by the Township Board at this point.

AUDIENCE COMMENTS: Fourteen people spoke. At approximately 8:55 p.m. Supervisor Bosserd directed that resident Jerry Bosserd leave the meeting as he had persisted in interrupting proceedings without being recognized by the Supervisor. The Supervisor escorted Mr. Bosserd from the meeting hall.

BOARD MEMBER COMMENTS: Trustee Lyng and Supervisor Bosserd each offered comments.

The Supervisor declared the meeting adjourned at approximately 9:10 p.m.

Respectfully submitted,

JEFFREY S. ALBAUGH, Marshall Township Clerk

User: SUSAN  
DB: Marshall

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SMB SOUTHERN MICHIGAN BANK					
06/05/2023	SMB	31382	ADVISOR	ADVISOR	94.50
06/05/2023	SMB	31383	ALLEGRA	ALLEGRA BATTLE CREEK	109.22
06/05/2023	SMB	31384	CAL CO SHE	CALHOUN COUNTY SHERIFF'S OFFICE	800.00
06/05/2023	SMB	31385	CLEAN SWEE	CLEAN SWEEP MAINTENANCE	1,005.00
06/05/2023	SMB	31386	COMCAST	COMCAST BUSINESS	496.07
06/05/2023	SMB	31387	FIRST CLAS	FIRST CLASS LAWN CARE	1,979.00
06/05/2023	SMB	31388	MTA	MICHIGAN TOWNSHIPS ASSOCIATION	3,093.89
06/05/2023	SMB	31389	OFFICE 360	OFFICE 360	47.18
06/05/2023	SMB	31390	REPUBLIC	REPUBLIC SERVICES	93.13
06/05/2023	SMB	31391	SHOPPER	BATTLE CREEK SHOPPER	158.62
06/05/2023	SMB	31392	US BANK	US BANK	244.39
06/05/2023	SMB	31393	VENTURE	VENTURE TECHNOLOGIES LLC	432.00
06/05/2023	SMB	31394	WDP	WALTERS DIMMICK PETROLEUM	230.31
06/07/2023	SMB	31395	MICK IDEN	MICK IDEN	650.00
06/14/2023	SMB	31396	ACCIDENT F	ACCIDENT FUND	5,443.00
06/14/2023	SMB	31397	CITY ELECT	MARSHALL CITY ELECTRIC	135.00
06/14/2023	SMB	31398	ELAN	ELAN FINANCIAL SERVICES	286.85
06/14/2023	SMB	31399	VENTURE	VENTURE TECHNOLOGIES LLC	796.25

## SMB TOTALS:

Total of 18 Checks:	16,094.41
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	<u>16,094.41</u>

**2023 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2023.)**  
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County	CALHOUN	2023 Taxable Value of All Properties	172,867,596
Local Government Unit	MARSHALL TOWNSHIP	For LOCAL School Districts: Current Year Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Charter, etc. MCL 211.34d	Original Millage Authorized	2022 Millage Rate Permanently Reduced by	2023 Millage Reduction Fraction	2023 Millage Rate Permanently Reduced by	Sec 211.34 Truth in Assessing or Equalization Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operating	11/7/1972	1.0000	0.7928	1.0000	0.7928	1.0000	0.7928	0	0.7928	Unlimited	
Voted	Oper-Fire	8/2/2016	1.5000	1.4754	1.0000	1.4754	1.0000	1.4754	0	1.4754	12/31/2026	

Prepared by	Tom Scott	Telephone Number	(269) 781-0747	Title of Preparer	Deputy Equalization Director	Date	April 25, 2023
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.121(3).

<input type="checkbox"/>	Clerk Secretary	Signature	Print or Type Name	Date
<input type="checkbox"/>	Chairperson President	Signature	Print or Type Name	Date

\*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal.	
For Commercial Personal	
For All Other	