

ELECTION COMMISSION MEETING AGENDA

July 18, 2023, 9:30 a.m.

Jeffrey S. Albaugh, Clerk, Chairperson

David Bosserd, Supervisor, Member

Nicole Roberts, Treasurer, Member

- I. Call to Order
- II. Minutes of April 11, 2023, meeting
- III. Old Business
- IV. New Business
 - Approve Election Inspector appointments.
 - Authorize Precinct workers for August 8, 2023, Special Election to be assigned and sworn in by Clerk & Deputy Clerk
 - Authorize payment for meals of election workers (they cannot leave at mealtimes) from Election Budget.
 - Appoint Clerk, Deputy Clerk and Election Assistant to conduct the Public Accuracy Test on July 18, 2023, at 10:00 a.m.
 - Clerk report on Early Voting preparations for Presidential Primary 2024
- V. Public Comment (up to 3 minutes per person, maximum of one time person to speak)
- VI. Adjournment

Marshall Township Election Commission Minutes

April 11, 2023

The meeting was called to order at the Township Hall, 13551 Myron Avery Drive, Marshall, MI 49068, by Chairperson Clerk Albaugh at 9:30 a.m.

PRESENT: Clerk Albaugh, Supervisor Bosserd, Treasurer Roberts

ALSO PRESENT: Deputy Clerk George, Election Assistant Kline

Motion by Bosserd, second by Roberts to approve the minutes of the October 18, 222 meeting. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

There was no Old Business.

New Business:

-Motion by Bosserd, second by Roberts, to authorize the precinct workers to be assigned and sworn in by Clerk and/or Deputy Clerk. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

-Motion by Bosserd, second by Roberts, authorize payment for meals for election workers as they cannot leave at mealtimes from the elections budget. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

-Motion by Bosserd, second by Roberts, appoint the Clerk, Deputy Clerk and Election Assistant to conduct the Public Test, on Wednesday, April 12, 2023, at 10:00 a.m. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

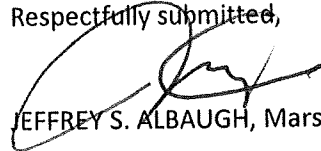
-Motion by Bosserd, second by Roberts, approve Election Inspector appointments for the May 2, 2023, Special Election per the attached. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

-Motion by Bosserd, second by Roberts, confirm Election Inspector salaries as approved by the Township Board in the 2023-24 budget: Poll Workers - \$20 per hour; Chairpersons - \$23 per hour. ROLL CALL: YES-Bosserd, Roberts and Albaugh. NO-None. MOTION CARRIED.

There was no public comment. The two residents attending were welcomed to the meeting by Commissioners.

Motion by Bosserd, second by Roberts, adjourn with members and the public desiring to attend the Public Accuracy Test on April 12 welcome to attend. VOICE VOTE. Motion carried.

Respectfully submitted,



JEFFREY S. ALBAUGH, Marshall Township Clerk

**NOTICE OF ELECTION
FOR THE SPECIAL ELECTION TO BE HELD ON
TUESDAY, AUGUST 8, 2023**

To the qualified electors of **MARSHALL AREA FIRE FIGHTER AMBULANCE AUTHORITY** district
and **MARENGO TOWNSHIP** in the County of Calhoun, State of Michigan:

NOTICE IS HEREBY GIVEN that a Special Election will be held in the following Cities and Townships.
The polls of said election will be open at 7 o'clock a.m. and will remain open until 8 o'clock p.m. on Election Day.

ELECTORS WILL VOTE AT THE FOLLOWING LOCATIONS:

CITY OF MARSHALL: Precinct 1 - St. Mary Catholic Church Parish Hall, 201 S. Grand Avenue, Marshall
Precinct 2 - St. Mary Catholic Church Parish Hall, 201 S. Grand Avenue, Marshall

BURLINGTON TOWNSHIP: Precinct 1- Fire Station, 215 W Leroy Street, Burlington

CLARENDON TOWNSHIP: Precinct 1- Township Hall, 21947 R Drive South, Homer

CONVIS TOWNSHIP: Precinct 1 - Township Hall, 19500 15 Mile Road, Marshall

ECKFORD TOWNSHIP: Precinct 1 - Township Hall, 21000 F Drive South, Marshall

FREDONIA TOWNSHIP: Precinct 1 - Township Hall, 8803 17 Mile Road, Marshall

LEE TOWNSHIP: Precinct 1- Township Hall, 23045 21 Mile Road, Olivet

MARENGO TOWNSHIP: Precinct 1 - Township Hall, 14021 23 Mile Road, Albion

MARSHALL TOWNSHIP: Precinct 1 - Township Hall, 13551 Myron Avery Drive, Marshall

TEKONSHA TOWNSHIP: Precinct 1 – Township Hall, 166 Spires Parkway, Tekonsha

PLEASE TAKE NOTICE that the **MARSHALL AREA FIRE FIGHTERS AMBULANCE AUTHORITY** district will be voting on the following millage proposal as presented and listed below:

Marshall Area Fire Fighters Ambulance Authority Millage Renewal Proposal

This proposal will allow the Marshall Area Fire Fighters Ambulance Authority to continue the same number of mills required to be levied on all property at .50 mills, to enable it to continue to operate as an ambulance authority. This is not an increase in tax over the same tax that has been levied for the past ten years, but a continuation of the same operation millage.

Shall the existing tax rate limitation previously approved by the electors of the Marshall Area Fire Fighters Ambulance Authority, Calhoun County, Michigan, .50 mills (\$0.50 on each \$1,000.00 of taxable valuation) for a period of 10 years, 2014 through 2023, inclusive, be renewed at .50 mills (\$0.50 on each \$1,000.00 of the taxable valuation) for a period of 11 years 2024 through 2034, inclusive, as a renewal millage to provide operating funds for the Marshall Area Fire Fighters Ambulance Authority. It is estimated that the revenue the Ambulance Authority will collect, if the millage is approved and levied in the 2024 calendar year, is approximately \$415,000.00.

PLEASE TAKE NOTICE that **MARENGO TOWNSHIP** will be voting on the following millage renewal proposal as presented and listed below:

MARENGO TOWNSHIP ROAD MILLAGE RENEWAL PROPOSAL

Shall Marengo Township impose a renewal of 1 mill (\$1.00 per \$1,000.00 of taxable value) in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution and levy it for five years, 2024 through 2028, inclusive, for township road improvement and repair purposes, which one mill increase will raise an estimated \$112,612.86 in the first year the millage is levied?

Registered electors may obtain an absentee ballot via First Class mail if application is received by the local clerk prior to 5:00 p.m. on Friday, August 4, 2023. Please contact your City or Township Clerk for additional information.

To comply with the Help America Vote Act (HAVA), voting instructions will be available in audio format and in Braille. Arrangements for obtaining the instructions in these alternative formats can be made by contacting your City or Township Clerk in advance of the election. All polling locations are accessible for voters with disabilities.

You can view your Sample August 8, 2023, Special Election Ballot at: Michigan.gov/vote.

This notice is given as required by law (MCL 168.498(3)).

Kimberly A. Hinkley, Calhoun County Clerk on behalf of the City and Township Clerks

ELECTION INSPECTORS SCHEDULE
SPECIAL ELECTION – AUGUST 8, 2023

Clerk – Jeff Albaugh (R)

Election Assistant/Chairperson – Colleen Kline (D)

8:30 am until completed

AV Ballots Processing: Kathy Bassage (R), Diane Cloutier (D) &
Sue George (R)

6:00 am – 2:00 pm

Greeting/Applications: Marijke Guerin (D) & Rebecca Moore (R)
Computer/Ballots: Jodi Lubis (R) & Nikki Roberts (D)
Tabulator: Katina Niemi (D) & Ed Tersteeg (D)

2:00 pm – close

Greeting/Applications: Richard Frey (R) & Linda Pell (D)
Computer/Ballots: Kim Fish (D) & Kelly Lowe (D)
Tabulator: Frank Brownell (R) & Dane McGill (D)

8:00 pm – close

Receiving Board: Frank Brownell (R) & Linda Pell (D)

PUBLIC NOTICE

MARSHALL TOWNSHIP RESIDENTS:

Notice is given that a Public Accuracy Test will be conducted for the Tuesday, August 8, 2023, Special Election, to test the optical scan tabulation equipment to ascertain that it will accurately count the votes cast for all items on the ballot.

The Public Accuracy Test will be conducted at 10:00 a.m. on Tuesday, July 18, 2023, at the Marshall Township Hall, 13551 Myron Avery Drive, Marshall, MI 49068.

Individuals with disabilities requiring auxiliary aids or services should contact the undersigned for accommodation by Monday, July 17, 2023, 12 Noon.

Jeffrey S. Albaugh, Clerk

13551 Myron Avery Drive

Marshall, MI 49068

269-781-7976

Jeff@marshalltownship.org

July 12, 2023

Jeff Albaugh
Marshall Township
13551 Myron Avery Dr
Marshall, MI 49068

Re: Calhoun County Early Voting Center(s)

Dear Jeff:

As you know, at the November 8, 2022, general election, Michigan voters adopted Proposal 2022-2 which, among other things, added language to the Michigan Constitution providing for early voting. The provision regarding early voting, which is now found in Article II, Section 4(m), states in relevant part that:

...An early voting site is a polling place and shall be subject to the same requirements as an election day polling place, except that an early voting site may serve voters from more than six (6) precincts and may serve voters from more than one (1) municipality within a county. An early voting site shall also be subject to the same requirements as an election day precinct, except that any statutory limit on the number of voters assigned to a precinct shall not apply to an early voting site....

To help municipalities within Calhoun County manage early voting more efficiently, and to help reduce costs associated with providing an early voting center, my office is formulating plans to offer early voting center(s) to serve all municipalities in Calhoun County that choose to participate. To aid our planning in this regard, I am writing to each municipal clerk within Calhoun County to determine which municipalities would intend to participate in the proposed consolidated early voting center(s).

Each municipality participating in a consolidated early voting center would be required to reimburse the County for costs associated with managing the early voting center(s) on a pro-rata method to be determined and agreed upon in a written contract to be subsequently prepared and signed by each participating municipality.

If your municipality is interested in participating in a consolidated early voting center as generally described above, please indicate by signing the attached letter of intent on behalf of your municipality and returning it to my attention no later than Wednesday, July 19, 2023.

By signing this letter of intent, the parties hereto are not bound to enter into any ultimate contractual agreement for the provision of and participation in a consolidated early voting precinct. This letter of intent serves only as a general expression of intent by the parties, and any binding commitment with respect to the matters described herein will result only from the execution of a written agreement signed by the authorized officials of the contracting parties. **This letter merely sets forth the mutual present intent of the parties and does not in any manner constitute a binding agreement as to any party.**

Kindest regards,

Kimberly A. Hinkley
Calhoun County Clerk & Register of Deeds

Acknowledged by:



Jeffrey S. Albaugh
Printed name and title:

Dated this 13th day of July, 2023