

MARSHALL TOWNSHIP FIRE BOARD MINUTES

July 12, 2022 4 pm

The meeting was called to order by Vice-Chair Jeff Collins.

Present: Collins, Lyng, George, Tew

Absent: Paul Kiessling (excused) Also absent(excused): Fire Chief Jay Riggs

The Pledge of Allegiance was led by Jeff Collins.

Motion by Lyng, 2<sup>nd</sup> by Tew to approve the minutes of May 3, 2022. Motion carried.

There was no Fire Chief's report.

Commissioner Lyng reported that a proclamation for Steve Riggs as outgoing Fire Chief would be brought before the Board at their July 18, 2022 meeting. This is a Thank-You for 37 years of service to Marshall Township as Fire Fighter, Assistant Chief, and 20 years as Fire Chief. He also noted an open house for Chief Steve Riggs would be held at Station 2 on July 9, 2022 from 9 – 12.

Commissioner Lyng reported that the newly purchased Ford Explorer should be back soon. The vehicle is being modified in Gaylord, MI.

The meeting adjourned at 4:10 pm.

Next meeting: October 11, 2022 at 4 pm

MARSHALL TOWNSHIP FIRE BOARD AGENDA

July 12, 2022 4pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Minutes of May 3, 2022
- IV. Fire Chief's Report
- V. Comments
- VI. Adjourn

MARSHALL TOWNSHIP FIRE BOARD MINUTES

May 3, 2022            4:00 p.m.

The meeting was called to order by Chairman Paul Kiessling.

Present: Collins, Lyng, Kiessling, Tew, George            Also in attendance: Chief Riggs

Absent: None

The Pledge of Allegiance was led by Tew.

Motion by Collins, second by Tew, to approve minutes of April 12, 2022 meeting. Motion carried.

Chief's Report: Chief Riggs noted that fire runs number 137 to date. Turnout gear, boots have come in, and fire fighters are urged to try them on for size.

Commissioner Lyng read the retirement letter from Chief Riggs, effective July 1, 2022. Motion by Lyng, 2<sup>nd</sup> by Collins, to accept his retirement with regrets. Motion carried.

The process to appoint the Chiefs 'successor was discussed. The Fire Board is to appoint the new Chief, with concurrence by the Township Board. Qualifications were discussed (p.21 of Standard Operating Guidelines). While there were many fire fighters with many years of service, only Jay Riggs met all the qualifications.

Motion by Kiessling, 2<sup>nd</sup> by George to follow procedures and appoint Jay Riggs to be the new Fire Chief, effective July 1, 2022. Motion carried. It was noted that the Marshall City Fire Chief gave Jay very high marks as a member of the City squad. This will be sent on to the Township Board.

There were no further comments.

Meeting was adjourned at 4:20 p.m. Next meeting: July 12, 2022

Respectfully Submitted,

Susan George