

## **IMPORTANT Marshall Township Winter 2022 Tax Notice**

Enclosed please find your Winter 2022 property tax bill. If you have an escrow account, the name of the escrow company is shown on the bill in the "Tax Detail" section and a copy has been sent to them for payment. We ask you to observe the following regarding making payment:

**Payment Due Date:** State law specifies that Winter taxes are due **BY** February 14<sup>th</sup>. Payment must be received on or before 2-14-23 to avoid a statutory 3% late fee. The added fee applies to unpaid Winter taxes as well as unpaid Summer taxes. The Treasurer has no authority to waive the 3% fee.

**Payment method:** We encourage payment of taxes by check or money order via the U.S. Mail or by depositing in the drop box at the township office public entrance, 13551 Myron Avery Drive, Marshall. Due to Postal Service delivery schedule changes, we suggest if you mail your payment, you do so by February 6<sup>th</sup>. To avoid the 3% late fee, we must **RECEIVE payment by 2/14**. If you pay in person, township offices are open Mondays, Tuesdays, and Wednesdays (except federal and state holidays) from 8:30 a.m. until 3:30 p.m. We will be open until 5 p.m. on February 14<sup>th</sup>. Offices are CLOSED beginning December 22<sup>nd</sup> until January 3<sup>rd</sup> for the holidays, we are open for tax payments from 9 a.m. until 5 p.m. on December 29<sup>th</sup>. If you are paying by cash, you must pay the exact amount as change is not given.

**Additional payment options:** Property taxes may also be paid online or by phone through GovPayNet (Allpaid.) Debit/credit cards accepted are MasterCard, VISA, American Express and Discover. Payment can also be made via e-check. **IF PAYING ONLINE OR PHONE, PAYMENT CAN NOT BE CREDITED TO YOUR TAXES UNTIL WE RECEIVE NOTICE OF FUNDS BEING DEPOSITED TO OUR BANK ACCOUNT.** Due to experience, we strongly suggest if you pay on-line or by phone you do so by not later than February 1st. A non-refundable user fee of 2.65% (minimum of \$2.50) is applied by GovPayNet for credit/debit card or a flat \$2.50 for e-check payments. The user fee is in addition to the total tax bill amount. The Marshall Township Payment Location Code (PLC) is: a003xi. The tax id number is the property number on your bill beginning with 16-. Further details and direct online payment link are available on the township website, [www.marshalltownship.org](http://www.marshalltownship.org). To make payments by phone or if you have questions concerning the GovPayNet website please call 1-888-604-7888 (toll free.)

Jeffrey S. Albaugh, Marshall Township Treasurer