

SIGN PERMIT APPLICATION

MARSHALL TOWNSHIP
 13551 Myron Avery Drive
 Marshall, MI 49068
 (269) 781-7976 Fax 781-4403
 Email: carl@marshalltownship.org

Administrative Section:

% Cash
 % Check # _____ Receipt # _____ Inspector Approval _____ Issued Permit # _____
 Zoning Administrator Approval _____ Date _____

I. JOB LOCATION

NAME OF BUSINESS AND BUSINESS OWNER	HAS AN ELECTRICAL PERMIT BEEN OBTAINED FOR THIS PROJECT?
	% YES % NO % N/A
STREET ADDRESS & JOB LOCATION (STREET NO. & NAME)	ZONING CLASSIFICATION
JOB SITE TELEPHONE	CELL NUMBER
	FAX
	EMAIL ADDRESS
NUMBER OF EXISTING SIGNS	TOTAL SQUARE FOOTAGE OF EXISTING SIGNS

II. SIGN CONTRACTOR (if applicable)

NAME	ADDRESS	CITY/STATE	ZIP
PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	

III. ELECTRICAL CONTRACTOR (if applicable)

NAME	ADDRESS	CITY/STATE	ZIP
PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	

IV. LOCATION OF SIGN

% On Premise Sign
 Off Premise Sign *Call the Zoning Department at 781-7976 before submitting an application for an off premise sign.*

V. COST OF SIGNS

Portable/Temporary Sign		Permanent Sign	
Administration Fee	\$25	Administration Fee	\$50
Zoning Approval	\$15	Zoning Approval	\$25
Inspection Fee (if applicable)	\$25	Inspection Fee (1 st \$1,000 of Cost)	\$50
Plan Review (if applicable)	\$25	Each Addl \$1,000	\$20
		Plan Review (if applicable)	\$25
Total Fee Paid:		Total Fee Paid:	

VI. SIGN INFORMATION

QUANTITY	TYPE OF SIGN (FASCIA, ROOF, POLE, ETC)	TYPE OF MATERIAL	LENGTH		WIDTH		NUMBER OF SIDES	TOTAL DISPLAY AREA	HEIGHT ABOVE STREET	
			FT	IN	FT	IN			FT	IN

APPLICATIONS MUST INCLUDE CONSTRUCTION DRAWINGS AND SITE PLAN

VII. COMMENTS/DESCRIPTION

DRAWING SPACE PROVIDED ON BACK SIDE

